

New England Music Camp
8 Goldenrod Lane • Sidney, Maine 04330

Dear Applicant:

Thank you for expressing interest in a counseling position at New England Music Camp. The application and three reference forms are to be completed and returned on or before January 16th, 2018. Your reference forms should be returned directly by the persons who complete them. ***It has been our experience that the most beneficial references come from current or former employers or supervisors, not your college professors. (We need to know how you work with young people, not how you perform or practice.)***

Counselors are vital to the success of the camp program. We seek people who are enthusiastic, skilled, creative and sensitive to the emotional needs of others. The selection of counselors will be based primarily upon the demonstration of leadership qualities, recreational skills and genuine interest and understanding of young people. Priority will be given to those applicants who (1.) have had previous experience in counseling and/or resident camping, (2.) can demonstrate ability to plan and implement innovative activities, (3.) and work successfully as team members. As mentioned above, your musical ability (or lack thereof) will have no bearing on your selection as a prospective counselor, with the single exception of guitar skills. As a counselor, you will have no responsibilities in the music portion of our program and will have limited time to participate in the program yourselves.

To be eligible for employment, candidates **must have reached the age of nineteen and have completed at least one year of college prior to the opening of camp.** The present salary range extends from \$2300.00 to \$2650.00 (contingent upon assignment). There is also a travel allowance that is paid at the close of camp. The 2018 camp season begins on June 30th. All counselors are required to arrive on June 21st for facilities preparation and orientation. BYSO (Boston Youth Symphony Orchestras) will once again offer a 12 day camp immediately following ours, through August 25th. An additional \$900 stipend will be given to those hired to work BYSO.

Anyone applying **MUST** be willing to commit to the entire camp season (June 21st – August 25th) This includes the two week BYSO camp. We will not need all counselors to stay for BYSO. You can request an exception on the application. When you receive an acceptance email from us, you will be notified whether or not your exception was granted. ***Applicants have a greater chance of being hired when they are able to commit for the entire camp season!***

In order for NEMC to run with the recreations that we offer, we need to hire counselors that are certified in archery, sailing and lifeguarding. Having those certifications **increases** your chances of being hired but doesn't guarantee your being hired. ***This summer we need at least one (though we prefer two) counselors to be certified in sailing or archery!***

If counseling at NEMC appeals to your personal and/or professional goals, please complete the enclosed materials and submit them promptly. All applications should be received **no later than January 16th, 2018.** If questions arise, please call or write at your convenience.

Sincerely yours,
David and Heather Holinger
18 Lenfestey Lane
Belgrade, ME 04917
(207) 837-4477 (David)
(207) 649-1935 (Heather)
counseling@nemusiccamp.com

NEW ENGLAND MUSIC CAMP COUNSELOR APPLICATION

PLEASE SUBMIT THIS APPLICATION NO LATER THAN JANUARY 16, 2018

PLEASE PRINT OR TYPE

Name _____

Present (school) Address _____
Street City State Zip Code

Phone (cell) _____ (school) _____ (home) _____

E-Mail Address _____

Permanent (home)
Address _____
Street City State Zip Code

Gender _____ Birth Date _____ Age (As of June 1st) _____ Do you smoke cigarettes? _____

U.S. Citizen? _____ If no, state nationality and type of visa: _____

Do you have any health or behavioral concerns which could affect your function as a counselor? (If yes, please explain on back of page.) _____

****A PHYSICAL EXAMINATION IS REQUIRED WITHIN 12 MONTHS OF CAMP OPENING****

EDUCATION

High School _____ Year Graduated _____

College or University _____ Years Attended _____ Major _____ Degree _____

CAMPING EXPERIENCE

Name of Camp _____ State _____ Years Attended _____ Camper or Counselor? _____

(If you have experience as a counselor, please describe your responsibilities **in detail** on the back of this form.)

NEW ENGLAND MUSIC CAMP
COUNSELOR APPLICATION
CONFIDENTIAL REFERENCE

_____ has made application for the position of counselor. Since counselors must bear the responsibility for the safety and well-being of campers between the ages of 12 and 18 and serve as role models, it is critical that we apply the highest standards in the selection process. Given the importance of these positions, your assessment of this candidate's maturity, conscientiousness and integrity is vital to the safety and well-being of each teenager entrusted to his or her care. Please provide an assessment of the candidate's status regarding the following attributes and, **on or before January 16th, 2018**. Please email this form directly to counseling@nemusiccamp.com If you you would prefer, you can mail it to:

David and Heather Holinger
18 Lenfestey Lane
Belgrade, ME 04917
(207) 837-4477 (David)
(207) 649-1935 (Heather)

Please use the back of this form to provide specific examples of these attributes and any others appropriate. Your comments will remain confidential.

LEADERSHIP: (cite example)

WILLINGNESS TO ACCEPT RESPONSIBILITY: (cite example)

ABILITY TO GET ALONG WITH OTHERS:(cite example)

LEVEL OF MATURITY: (compare to others of same age)

STABILITY AND SELF CONFIDENCE:(cite example)

ENTHUSIASM AND ABILITY TO SOLVE PROBLEMS: (cite example)

ESTIMATE THE AMOUNT OF TIME THIS PERSON DISPLAYS A POSITIVE ATTITUDE:

In what capacity have you known the applicant? _____ For how long? _____

(Reference's Name)

(Position)

(Street Address)

(City)

(State)

(Zip Code)

(Phone)

Signature: _____

Date: _____

CERTIFICATIONS (Please check all certifications you presently hold. **ALL** certifications must be current through the end of camp.)

<u>Certificate</u>	<u>Expiration Date</u>
C.P.R.	_____
Life Guarding (waterfront module preferred)	_____
Water Safety Instructor	_____
Small Craft Instructor	_____
Sailing Instructor	_____
Canoeing Instructor	_____
Archery Instructor	_____

List any other certifications you hold: _____
By circling a number, rate your swimming ability *Beginning* 1 2 3 4 5 *Strong*
Are you willing to acquire you lifeguard certification prior to coming to camp? _____

RECREATION EXPERTISE

Please identify the activities you have expertise to plan, organize, lead and instruct. Include level of experience (i.e. varsity, intramurals, etc.) and participation. We currently offer programs in both land and water recreations. (Please use back of sheet if necessary.) _____

ADDITIONAL SKILLS

Do you play the guitar? _____ If yes, can you lead group singing and campfire activities? _____

Do you play an instrument other than guitar? _____ If yes, what? _____

Do you have expertise in dance, drama or stage production? _____ Describe these or other skills which would be beneficial to the camp program. _____

REFERENCES

List three professional people who will accurately provide insight to your **leadership** skills, **personal qualities** and **experience with young people**. (Please do not list relatives or roommates.)

<u>Name</u>	<u>Address</u>	<u>Position</u>	<u>Phone</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I certify that my responses are accurate. _____
(Applicant's signature)

BYSO

While it is a requirement that you commit to working the entire camp season, we will not ask every counselor to stay and work BYSO. You will have the option to request to only work the NEMC portion of camp.

Please know that your availability to work BYSO greatly increases your chances of being hired as an NEMC Counselor!

Check one of the following:

_____ Yes! I can work BYSO

_____ Yes! I can work BYSO, but I would prefer not to

_____ No I cannot commit to all ten weeks but still feel that my application should be considered.

Please explain in the space below.

COUNSELOR APPLICATION QUESTIONS

On a separate sheet of paper please answer the following questions. A few brief statements in response is sufficient. If we feel it necessary we will contact you for a skype interview to further discuss your application questions.

1. Counselors are required to fill many roles at NEMC, from living in the cabins with the campers to planning and supervising the recreation and social programs. Which responsibilities do you expect will be most consistent with your skills and experience?
2. What do you expect will be the most difficult part of a counselor's job? Most rewarding? Please describe the qualities you possess that can help manage these challenges.
3. Please describe the qualities you think are most important for a person to possess to be a good counselor. Give examples of personal experiences where you have demonstrated some of these qualities.
4. Why do *you* want to work as a counselor at NEMC this summer?