

New England Music Camp  
8 Goldenrod Lane • Sidney, Maine 04330

Dear Applicant:

Thank you for expressing interest in a counseling position at New England Music Camp. The application and three reference forms are to be completed and returned on or before January 14th, 2017. Your reference forms should be returned directly by the persons who complete them. ***It has been our experience that the most beneficial references come from current or former employers or supervisors, not your college professors. (We need to know how you work with young people, not how you perform or practice.)***

Counselors are vital to the success of the camp program. We seek people who are enthusiastic, skilled, creative and sensitive to the emotional needs of others. The selection of counselors will be based primarily upon the demonstration of leadership qualities, recreational skills and genuine interest and understanding of young people. Priority will be given to those applicants who (1.) have had previous experience in counseling and/or resident camping, (2.) can demonstrate ability to plan and implement innovative activities, (3.) and work successfully as team members. As mentioned above, your musical ability (or lack thereof) will have no bearing on your selection as a prospective counselor, with the single exception of guitar skills. As a counselor, you will have no responsibilities in the music portion of our program and will have limited time to participate in the program yourselves.

To be eligible for employment, candidates **must have reached the age of nineteen and have completed at least one year of college prior to the opening of camp.** The present salary range extends from \$2300.00 to \$2650.00 (contingent upon assignment). There is also a \$500.00 travel allowance that is paid at the close of camp. The 2017 camp season begins on June 24<sup>th</sup>. All counselors are required to arrive on June 15<sup>th</sup> for facilities preparation and orientation. BYSO (Boston Youth Symphony Orchestras) will once again offer a 12 day camp immediately following ours, through August 20th. An additional \$900 stipend will be given to those hired to work BYSO.

Anyone applying **MUST** be willing to commit to the entire camp season (June 15<sup>th</sup> – August 19<sup>th</sup>) This includes the two week BYSO camp. We will not need all counselors to stay for BYSO. You can request an exception on the application. When you receive an acceptance email from us, you will be notified whether or not your exception was granted. ***Applicants have a greater chance of being hired when they are able to commit for the entire camp season!***

In order for NEMC to run with the recreations that we offer, we need to hire counselors that are certified in archery, sailing and lifeguarding. Having those certifications ***increases*** your chances of being hired but doesn't guarantee your being hired. ***This summer we need at least one (though we prefer two) counselors to be certified in sailing or archery!***

If counseling at NEMC appeals to your personal and/or professional goals, please complete the enclosed materials and submit them promptly. All applications should be received **no later than January 14<sup>th</sup>, 2017.** If questions arise, please call or write at your convenience.

Sincerely yours,  
David and Heather Holinger  
18 Lenfestey Lane  
Belgrade, ME 04917  
(207) 837-4477 (David)  
(207) 649-1935 (Heather)  
counseling@nemusiccamp.com

# NEW ENGLAND MUSIC CAMP COUNSELOR APPLICATION

PLEASE SUBMIT THIS APPLICATION NO LATER THAN JANUARY 14, 2017

PLEASE PRINT OR TYPE

Name \_\_\_\_\_

Present (school) Address \_\_\_\_\_  
Street City State Zip Code

Phone (cell ) \_\_\_\_\_ (school) \_\_\_\_\_ (home) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Permanent (home)  
Address \_\_\_\_\_  
Street City State Zip Code

Gender \_\_\_\_\_ Birth Date \_\_\_\_\_ Age (As of June 1<sup>st</sup>) \_\_\_\_\_ Do you smoke cigarettes? \_\_\_\_\_

U.S. Citizen? \_\_\_\_\_ If no, state nationality and type of visa: \_\_\_\_\_

Do you have any health or behavioral concerns which could affect your function as a counselor? (If yes, please explain on back of page.) \_\_\_\_\_

**\*\*A PHYSICAL EXAMINATION IS REQUIRED WITHIN 12 MONTHS OF CAMP OPENING\*\***

## EDUCATION

High School \_\_\_\_\_ Year Graduated \_\_\_\_\_

College or University \_\_\_\_\_ Years Attended \_\_\_\_\_ Major \_\_\_\_\_ Degree \_\_\_\_\_

## CAMPING EXPERIENCE

Name of Camp \_\_\_\_\_ State \_\_\_\_\_ Years Attended \_\_\_\_\_ Camper or Counselor? \_\_\_\_\_

(If you have experience as a counselor, please describe your responsibilities **in detail** on the back of this form.)

**CERTIFICATIONS** (Please check all certifications you presently hold. **ALL** certifications must be current through the end of camp.)

<u>Certificate</u>	<u>Expiration Date</u>
<b>C.P.R.</b> _____	_____
<b>Life Guarding</b> (waterfront module preferred) _____	_____
<b>Water Safety Instructor</b> _____	_____
<b>Small Craft Instructor</b> _____	_____
<b>Sailing Instructor</b> _____	_____
<b>Canoeing Instructor</b> _____	_____
<b>Archery Instructor</b> _____	_____

List any other certifications you hold: \_\_\_\_\_  
By circling a number, rate your swimming ability *Beginning* 1 2 3 4 5 *Strong*  
Are you willing to participate in a class at camp to obtain you lifeguard certification? \_\_\_\_\_  
**Please note that there will be a fee to take this certification class.**

**RECREATION EXPERTISE**

Please identify the activities you have expertise to plan, organize, lead and instruct. Include level of experience (i.e. varsity, intramurals, etc.) and participation. We currently offer programs in both land and water recreations. (Please use back of sheet if necessary.) \_\_\_\_\_

**ADDITIONAL SKILLS**

Do you play the guitar? \_\_\_\_\_ If yes, can you lead group singing and campfire activities? \_\_\_\_\_

Do you play an instrument other than guitar? \_\_\_\_\_ If yes, what? \_\_\_\_\_

Do you have expertise in dance, drama or stage production? \_\_\_\_\_ Describe these or other skills which would be beneficial to the camp program. \_\_\_\_\_

**REFERENCES**

List three professional people who will accurately provide insight to your **leadership skills, personal qualities and experience with young people.** (Please do not list relatives or roommates.)

<u>Name</u>	<u>Address</u>	<u>Position</u>	<u>Phone</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I certify that my responses are accurate. \_\_\_\_\_  
(Applicant's signature)

## BYSO

While it is a requirement that you commit to working the entire camp season, we will not ask every counselor to stay and work BYSO. You will have the option to request to only work the NEMC portion of camp.

**Please know that your availability to work BYSO greatly increases your chances of being hired as an NEMC Counselor!**

Check one of the following:

\_\_\_\_\_ Yes! I can work BYSO

\_\_\_\_\_ Yes! I can work BYSO, but I would prefer not to

\_\_\_\_\_ No I cannot commit to all ten weeks but still feel that my application should be considered.

Please explain in the space below.

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## COUNSELOR APPLICATION QUESTIONS

*On a separate sheet of paper please answer the following questions. A few brief statements in response is sufficient. If we feel it necessary we will contact you for a skype interview to further discuss your application questions.*

1. Counselors are required to fill many roles at NEMC, from living in the cabins with the campers to planning and supervising the recreation and social programs. Which responsibilities do you expect will be most consistent with your skills and experience?
2. What do you expect will be the most difficult part of a counselor's job? Most rewarding? Please describe the qualities you possess that can help manage these challenges.
3. Please describe the qualities you think are most important for a person to possess to be a good counselor. Give examples of personal experiences where you have demonstrated some of these qualities.
4. Why do *you* want to work as a counselor at NEMC this summer?

NEW ENGLAND MUSIC CAMP  
COUNSELOR APPLICATION  
CONFIDENTIAL REFERENCE

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\_\_\_\_\_ has made application for the position of counselor. Since counselors must bear the responsibility for the safety and well-being of campers between the ages of 12 and 18 and serve as role models, it is critical that we apply the highest standards in the selection process. Given the importance of these positions, your assessment of this candidate's maturity, conscientiousness and integrity is vital to the safety and well-being of each teenager entrusted to his or her care. Please provide an assessment of the candidate's status regarding the following attributes and, **on or before January 14<sup>th</sup>, 2017**. Please email this form directly to [counseling@nemusiccamp.com](mailto:counseling@nemusiccamp.com) If you you would prefer, you can mail it to:

David and Heather Holinger  
18 Lenfestey Lane  
Belgrade, ME 04917  
(207) 837-4477 (David)  
(207) 649-1935 (Heather)

Please use the back of this form to provide specific examples of these attributes and any others appropriate. Your comments will remain confidential.

**LEADERSHIP:** (cite example)

**WILLINGNESS TO ACCEPT RESPONSIBILITY:** (cite example)

**ABILITY TO GET ALONG WITH OTHERS:**(cite example)

**LEVEL OF MATURITY:** (compare to others of same age)

**STABILITY AND SELF CONFIDENCE:**(cite example)

**ENTHUSIASM AND ABILITY TO SOLVE PROBLEMS:** (cite example)

**ESTIMATE THE AMOUNT OF TIME THIS PERSON DISPLAYS A POSITIVE ATTITUDE:**

In what capacity have you known the applicant? \_\_\_\_\_ For how long? \_\_\_\_\_

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(Reference's Name)

(Position)

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(Street Address)

(City)

(State)

(Zip Code)

(Phone)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_